

**CANADA
PROVINCE OF QUEBEC
TOWN OF BROME LAKE**

June 1, 2026

Minutes of the regular meeting of the Town of Lac-Brome Council held on Monday, June¹, 2026, at 7:00 p.m., at the Centre Lac-Brome, located at 270 Victoria Street, in Brome Lake.

Present: Councilwoman Lisa Payne and Councilmen Claude Rajotte, Pierre Laplante, Patrick Ouvrard, and Robert Laflamme.

All present constituted a quorum under the chairmanship of Mayor Lee Patterson.

Also present: the City Manager, Mr. Gilbert Arel, and the City Clerk, Mr. Owen Falquero.

Absent: Mr. Steven Beerwort.

Twenty-five people attended the meeting.

1. OPENING OF THE MEETING

1.1. Opening of the Meeting – General Information

Upon confirmation of a quorum, the mayor declared the meeting open at 7:01 p.m. Mayor Lee Patterson made the following remarks:

I would like to acknowledge the work of the firefighters from Brome Lake, Sutton, and Cowansville during the fire at the West-Brome Sawmill last Friday. We are in contact with the owners and the MRC to see if we can help them minimize production losses.

Hydro-Québec has confirmed that the new substation for the region will be located in Brome Lake, in the West-Brome sector, near Durkee Road. Ideally, no town or neighborhood should have to host a Hydro-Québec substation, which is, after all, a large structure. However, I must acknowledge the work of the committee led by Roxane Parthenais and the people who succeeded in minimizing the impacts on our region related to the initial substation location, which would have been far more disruptive. There is still a lot of work to be done on this issue, as we are still awaiting responses from Hydro-Québec regarding the rejection of Route D, which runs along Route 104. Route C has not yet been fully defined. We will continue our efforts to maximize underground cabling and minimize the impact as much as possible, for a project that is, after all, necessary for the region.

Mr. Arel will present the figures for 2025, and the Council will also allocate funds for roads, recreational infrastructure, and support for our institutions.

Councilor Pierre Laplante thanked the staff who organized the Family Festival on May 30 at the Centre Lac-Brome;

Councilwoman Lisa Payne noted that the public market will be held every Saturday, from 8:30 a.m. to 1:00 p.m., starting June 6.

2026-06-135 1.2. Adoption/Amendments to the Agenda

*It is
Proposed by Lisa Payne
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands*

THAT the agenda be adopted as written.

ADOPTED

2026-06-136 1.3. Approval of the Minutes of the Meeting of May 4, 2026

The mayor and the elected officials received a copy of the minutes of the regular meeting held on May 4, 2026;

*It is
Proposed by Claude Rajotte
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands*

THAT Council approves the minutes of the regular meeting held on May 4, 2026.

ADOPTED

2026-06-137 1.4. Filing of the Financial Report as of December 31, 2025

In accordance with Section 105.1 of the *Cities and Towns Act*, the 2025 financial report, along with any other documents required to be filed by the Minister, is hereby filed. Mayor Patterson asks the acting treasurer to present the highlights of the report, in accordance with Section 105.2.2 of the *Cities and Towns Act*.

*It is
Proposed by Lee Patterson
Seconded by Lisa Payne
And unanimously resolved by a show of hands*

Mayor Patterson exercises his right to vote.

THAT the Council require that the 2025 financial report be posted on the Town's website.

ADOPTED

2. FIRST QUESTION PERIOD

This question period was recorded via live audio during the council session and is available at <https://lacbrome.ca/vie-municipale/seances-du-conseil/>

WRITTEN QUESTIONS READ DURING THE SESSION

The Mayor answers the questions submitted in writing

The speakers are:

FRANÇOISE STANTON

(00:18)

1. The Town had informed us during a previous council meeting that trucks would henceforth be directed to use Bondille Road (Route 215) instead of Lakeside Road (Route 243). Although, as I understand it, the installation of signage is the responsibility of the province, the agreement was reached several months ago.

However, according to the current signage, trucks are still directed to use Lakeside (243). A second sign, 25 meters from the first one, this time on Bondville (215), indicates that trucks are even prohibited on Bondville, except for local traffic.

So when will this measure be implemented? Has the Town requested this from the Department of Transportation? Is there a scheduled date?

ORAL QUESTIONS DURING THE SESSION

The speakers are:

LYNN MOORE

(02:28)

2. She asks when the regulations for controlling invasive or harmful exotic plant species will take effect;

(03:34)

3. She follows up on a previous request regarding poison ivy spreading onto her property from a public lot;

(04:32)

4. She wants to know when work on the ditch connecting Bondville to the lake will be completed;

PATRICIA WAGNER

(05:18)

5. She expressed concerns about the high water level of the lake and wanted to know what measures the Town is planning to lower it;

(07:03)

6. She mentions that she has not received any information regarding the Gestion Loisirs Foster group and would like better communication;

RON GLOWE

(07:39)

7. He notes that the grading work done on Pointe-Fisher Street is insufficient and that the rain over the past few days has caused new potholes. The work has disrupted

the drainage system in front of his property, and he asks the Town to make the necessary repairs to restore it to full function;

ALAN EASTLEY

(09:30)

8. He would like the bollards marking the bike path on Victoria Street to be removed;

(11:52)

9. He asks the Town to replace a sign warning about ticks on the Foster bike path, as the previous sign is no longer there;

PETER WHITE

(12:24)

10. He would like to know the Town’s long-term vision regarding population growth and the anticipated impacts on municipal planning (water management, strategic land use, etc.);

ALICIA SOUTHALL

(17:30)

11. She asks for clarification on the budget for the Fulford Road rehabilitation project, particularly regarding the discrepancy between the estimates of \$6.9 million and \$7.9 million as indicated in the communications received;

LESLIE SAYERS

(7:19 p.m.)

12. He is following up on the flooding issue reported on Iron Hill Road. Although he informed the team three weeks ago, no action has been taken to date.

3. ADMINISTRATION / LEGISLATION

3.1. ADMINISTRATION

2026-06-138

3.1.1. Accounts Payable and List of Checks Issued

*It is
Proposed by Robert Laflamme
Seconded by Claude Rajotte
And unanimously resolved by a show of hands*

THAT the Council approves the following lists:

- Accounts Payable: \$2,337,442.02
- Checks Issued # 2026-06: \$164,455.57

APPROVED

3.1.2. Progress reports, invoices, and miscellaneous expenses

3.1.2.1. Interim statements

3.1.2.2. Invoices and miscellaneous expenses

2026-06-139 3.1.2.2.1. Emergency Expense - Mechanical Failure - Pumping Station No. 12 in Bondville

WHEREAS two mechanical failures occurred in the sewer system in November and December 2025 at Pumping Station No. 12 in the Bondville area;

WHEREAS these incidents required rapid response and, consequently, emergency expenditures to limit the damage, particularly overflows into the lake;

WHEREAS the administration awarded emergency contracts, by mutual agreement, to various companies for the execution of electrical work, vacuum pumping, pump repairs, and excavation;

WHEREAS the following amounts, including taxes, were incurred:

- 1. Allen Group – Pump repair and installation: \$29,387.51;
- 2. Mega Service – Pump repairs: \$52,066.85;
- 3. Sanivac – Vacuum: \$77,307.74;
- 4. GJ Ménard – Excavation: \$47,933.82
- 5. Quilliams – Electrical work: \$1,076.17 **Total: \$207,772.09**

WHEREAS additional invoices totaling nearly \$50,000, including taxes, are expected shortly;

*It is
Proposed by Patrick Ouvrard
Seconded by Pierre Laplante
And unanimously resolved by a show of hands*

THAT the Council ratifies the payment of these expenses and directs the administration to submit them to the Town’s insurer for reimbursement;

THAT these expenses be allocated to the sewer budget line items in order to comply with the user-pays principle.

ADOPTED

2026-06-140 3.1.2.2.2. Emergency Expenditure—Sewer Break on de Bondville Street

WHEREAS an emergency response was carried out following a major break affecting a main line of the sanitary sewer system at the intersection of de Bondville and Harvey Streets;

WHEREAS the administration awarded emergency negotiated contracts to GJ Ménard Inc., Sanivac, and Pompex to carry out the necessary work, including the mobilization of emergency crews and all required equipment;

WHEREAS the following amounts, including taxes, were incurred

- 1. GJ Ménard – Excavation: \$60,359.88
- 2. Sanivac – Vacuum: \$47,531.95;
- 3. Pompex – Pumps: \$4,528.58
- Total: \$112,420.41**

*It is
Proposed by Claude Rajotte
Seconded by Lisa Payne
And unanimously adopted by a show of hands*

THAT the Council approves the payment of these expenses and directs the administration to submit them to the Town’s insurer for reimbursement;

THAT these expenses be allocated to the sewer budget lines in order to comply with the user-pay principle.

ADOPTED

3.1.3. Agreements, Contracts, and Mandates

2026-06-141 3.1.3.1. Awarding of Contract—Redesign of the Tourism Website and Implementation of a Portal for Businesses

WHEREAS the evolution of tourism in Brome Lake requires more effective digital tools, and the current Tourisme Brome Lake website no longer allows for the efficient and dynamic management of tourism offerings, hence the need to completely redesign tourismelacbrome.com and implement an integrated portal for merchants, in accordance with the guidelines of the strategic tourism plan;

WHEREAS the Town requested three (3) bids and received three (3) bids that qualified under this call for proposals, the final scores and rankings of which were determined by a selection committee appointed for this purpose based on a weighted evaluation:

Bidders	Final Score	Rank	Price (taxes included)
Blanko	87.5%	1	\$51,796.24
Activis	82.5%	2	\$39,407.68
Lithium Marketing	24%	3	\$94,727.90

WHEREAS, although the lowest compliant bid was submitted by Activis in the amount of \$39,407.68, including taxes, Blanko’s bid was selected due to its higher score (87.5%) and its first-place ranking following the weighted evaluation conducted by the selection committee;

WHEREAS the recommendation of Cynthia Brunelle, Director of the Recreation, Tourism, Culture, and Community Life Department, to accept Blanko’s bid;

*It is
Proposed by Lisa Payne
Seconded by Pierre
Laplante
And approved by a majority of the votes cast*

(5 in favor, 1 against; P. Ouvrard voted against)

THAT the Council award Blanko the contract to redesign the tourism website and implement a portal for local businesses, in the amount of **\$51,796.24**, including taxes;

THAT the same amount be allocated to cover this expense, to be funded from the unearmarked surplus of the Brome Lake Town (accounting code #59-111-00-000).

ADOPTED

2026-06-142 3.1.3.2. Awarding of Contract—Financial Professional Services

WHEREAS the Town must meet its management needs and fulfill its financial and cash management obligations;

WHEREAS the Town has solicited a proposal for services from Asselin & Greene CPA Inc. for a 70-hour engagement ending August 31, 2026, at an hourly rate of \$185 (plus applicable taxes);

WHEREAS the City Manager, Gilbert Arel, recommends accepting the proposal from Asselin & Greene CPA Inc. for a total amount of \$14,889.26, including taxes;

*It is
Proposed by Pierre
Laplante Seconded by Lisa
Payne
And unanimously resolved by a show of hands*

THAT The Council awarded Asselin & Greene CPA a contract for professional financial services in the approximate amount of \$14,889.26, including taxes;

THAT that this same amount be allocated to cover this expense, to be funded from budget line item 02-130-00-413.

ADOPTED

2026-06-143 3.1.3.3. **Awarding of contract—Purchase of a Van for the Fire**

WHEREAS the purchase of a pickup truck for the Fire Department is provided for in the 2026 budget as part of the fleet renewal;

WHEREAS The Town requested three (3) bids and received the following three (3) bids as part of the awarding of this contract:

Bidders	Price (taxes included)
Deragon Ford Cowansville	\$81,327.57
Thibault GMC Sherbrooke	\$74,047.16
Granby Chevrolet	\$78,603.81

WHEREAS the lowest compliant bid is that of Thibault GMC Sherbrooke in the amount of **\$74,047.16**, including taxes;

WHEREAS the recommendation by Jean-Philippe Roy, Division Head of Public Works, to accept the bid submitted by Thibault GMC Sherbrooke;

*It is
Proposed by Lisa Payne
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands*

THAT the Council award Thibault GMC Sherbrooke the contract to purchase a pickup truck for the Fire Department, in the amount of **\$74,047.16**, including taxes.

ADOPTED

2026-06-144 3.1.3.4. **Award of contract - Optimization of infrastructure for and replacement of production and backup servers**

WHEREAS the Town’s main server is reaching the end of its useful life, and its replacement, as well as the upgrade of the IT infrastructure, are necessary to ensure the continuity of municipal services and compliance with required licenses;

WHEREAS two The Town requested three (3) bids and received the following (2) bids as part of the awarding of this contract:

Bidders	Price (taxes included)
Kezber	\$41,302.04
Microfix	\$48,399.88
Softchoice	\$34,752.80

WHEREAS the lowest compliant bid is that of Softchoice in the amount of **\$34,752.80**, including taxes;

WHEREAS the recommendation of Benoit Blais, Systems Administrator, to accept Softchoice’s bid;

*It is
Proposed by Claude Rajotte
Seconded by Patrick
Ouvrard
And unanimously resolved by a show of hands*

THAT the Council award Softchoice the contract for the IT infrastructure upgrade, in the amount of **\$34,752.80**, including taxes.

ADOPTED

**2026-06-145 3.1.3.5. Award of Contract—Geotechnical Professional Services—
Fire Station**

WHEREAS the Council deems it appropriate to move forward with the construction project for the future fire station;

WHEREAS it is necessary to conduct a geotechnical study of the site of the new fire station to enable engineers to proceed with the design of the plans in accordance with the specific characteristics of the terrain, particularly with regard to structural and civil engineering requirements;

WHEREAS The Town requested five (5) bids and received the following four (4) bids as part of the awarding of this contract:

Bidders	Price (taxes included)
Artelia	47,992.38
ABS Group	\$48,519.45
Englobe	\$55,762.88
LMT Experts	\$28,053.90

WHEREAS the lowest compliant bid is that of LMT Experts in the amount of **\$28,053.90**, including taxes;

WHEREAS the recommendation of Robert Daniel, Assistant General Manager to accept the bid from LMT Experts;

*It is
Proposed by Pierre
Laplante Seconded by Lisa
Payne
And unanimously resolved by a show of hands*

THAT the Council award LMT Experts the contract for professional services for geotechnical studies for the future fire station project, in the amount of **\$28,053.90**, including taxes.

ADOPTED

2026-06-146
Removal -

3.1.3.6. Contract Termination - Request for Proposals VLB2023-13 Snow East-Hill Sector

WHEREAS Resolution 2023-08-249 for the award of the contract for Bid VLB2023-13 Snow Removal—East Hill Sector (2023–2028) to 3578470 Canada Inc.;

WHEREAS the Town and the Contractor, 3578470 Canada Inc., wish to terminate the aforementioned contract by mutual agreement, in accordance with Section 13.01 of the contract;

*It is
Proposed by Robert Laflamme
Seconded by Pierre Laplante
And unanimously resolved by a show of hands*

THAT Council authorizes the Town Manager, Gilbert Arel, to sign, for and on behalf of the Town, the “Termination of Contract VLB2023-13 by Mutual Agreement” agreement, thereby terminating Contract VLB2023-13 for Snow Removal - East-Hill Sector (2023–2028) awarded to 3578470 Canada Inc.

ADOPTED

2026-06-147

3.1.3.7. **Signing Authority - CAUCA - 9-1-1 Call Services - Processing and Dispatching of Fire Calls**

WHEREAS the Chaudière-Appalaches Emergency Call Center (CAUCA) operates a primary 9-1-1 emergency call handling center as well as a secondary emergency call center that handles, among other things, calls requiring the response of fire services;

WHEREAS The Town of Brome Lake has been using CAUCA's services for 9-1-1 call services since 2018;

WHEREAS the recommendation of the Director of Public Safety and Fire Services, Mr. Kevin Robinson, to award CAUCA a five (5)-year contract for 9-1-1 call services and a five (5)-year contract for the processing and dispatch of fire-related calls;

*It is
Proposed by Pierre Laplante
Seconded by Robert Laflamme
And unanimously resolved by a show of hands*

THAT The Brome Lake Town Council authorizes the execution of the following contracts with the Chaudière-Appalaches Emergency Call Center (CAUCA):

- a 9-1-1 call service contract, for a term of five (5) years;

- a contract for the processing and dispatching of fire-related calls, for a term of five (5) years;

THAT the mayor, Mr. Lee Patterson, and the general manager, Mr. Gilbert Arel, be authorized to sign, for and on behalf of the Town, the aforementioned contracts as well as any document necessary to give effect to this resolution;

WHEREAS Council designate Mr. Kevin Robinson, Director of Public Safety and Fire Services, as the Town’s designated representative to CAUCA for the purposes of implementing these contracts;

WHEREAS Council designate Mr. Ross Clarkson, Chief of Operations for the Fire Department, as the alternate representative to CAUCA in connection with the implementation of these contracts.

ADOPTED

2026-06-148 3.1.3.8. Signing Authority—Low-Rent Housing Renovation Program (PRHLM)

Subject: Acceptance of Municipal Obligations and Financial Commitment – Low-Income Housing Renovation Program (PRHLM)

WHEREAS in May 2023, the Société d’habitation du Québec (SHQ) launched the Low-Rent Housing Renovation Program (PRHLM) to support the renovation and modernization of social housing units whose agreements with the federal government have expired;

WHEREAS this program is offered within the framework of agreements between the Canada Mortgage and Housing Corporation (CMHC) and the Société d’habitation du Québec (SHQ);

WHEREAS several municipalities in Quebec, particularly in rural or declining regions, have expressed difficulty in immediately covering the municipal contribution equivalent to 10% of the cost of eligible work;

WHEREAS the Ministry of Municipal Affairs and Housing (MAMH) announced in 2025 that, under the PRHLM program, municipalities will be able to use a borrowing by-law to finance their municipal contribution, subject to MAMH approval prior to the signing of contracts for the work;

WHEREAS this measure aims to facilitate the completion of renovation work necessary for the maintenance and modernization of the low-rent housing stock;

WHEREAS the Brome-Missisquoi Housing Authority wishes to enter into a financial assistance agreement with the Société d’habitation du Québec under the PRHLM program;

WHEREAS the housing complexes covered by this agreement are E.I. #1927 and E.I. #2883, located within the Town of Brome Lake;

WHEREAS the Town of Brome Lake recognizes the importance of maintaining and improving the social housing stock to meet the needs of its population;

*It is
Proposed by Robert Laflamme
Seconded by Patrick Ouvrard
And unanimously resolved by a show of hands*

THAT The Brome Lake Town Council confirms its support for the Brome-Missisquoi Housing Authority’s initiative to enter into a financial assistance agreement with the Société d’habitation du Québec under the Low-Income Housing Renovation Program (PRHLM);

WHEREAS The Town of Brome Lake accepts the municipal obligations set forth in the PRHLM financial assistance agreement, which include, in particular:
1. recognizing and maintaining the use of the buildings in question for social housing purposes;
2. collaborating with the Société d’habitation du Québec and the Brome-Missisquoi Housing Authority in implementing the program;
3. support the maintenance and improvement of the social housing stock within its jurisdiction;

THAT The Town of Brome Lake commits to providing a municipal financial contribution equivalent to 10% of the eligible costs of the work, in accordance with the terms of the PRHLM program;

WHEREAS The Brome Lake Town may, if necessary, adopt a borrowing by-law to finance this municipal contribution, in accordance with the provisions set forth by the Ministry of Municipal Affairs and Housing and subject to the required approvals;

WHEREAS this financial commitment pertains to the real estate complexes E.I. #1927 and E.I. #2883, located within the Town of Brome Lake;

THAT the mayor, Mr. Lee Patterson, and the town manager, Mr. Gilbert Arel, be authorized to sign, for and on behalf of the Town, the aforementioned agreement as well as any document necessary to give effect to this resolution.

ADOPTED

2026-06-149 3.1.3.9. Terms of Reference of signing - Agreement
regarding the the use of
parking - Pettes Memorial Library

WHEREAS The Town of Brome Lake owns Lot 4 266 297;

WHEREAS three (3) parking spaces located in the southwest portion of this lot, adjacent to the grounds of the Pettes Memorial Library, may be made available to the library;

WHEREAS this arrangement is intended to meet the parking needs of users and employees of the Pettes Memorial Library;

WHEREAS the Town and the Library wish to agree on the terms and conditions for the use of these parking spaces through a written agreement;

WHEREAS the Council deems it appropriate to authorize the conclusion of this agreement;

*It is
Proposed by Patrick Ouvrard
Seconded by Lisa Payne
And unanimously resolved by a show of hands*

THAT The Council authorizes the conclusion of an agreement between the Town of Brome Lake and the Pettes Memorial Library regarding the use of three (3) parking spaces located on lot 4 266 297;

THAT the Town Manager, Mr. Gilbert Arel, be authorized to sign, for and on behalf of the Town of Brome Lake, the aforementioned agreement as well as any document necessary to give effect to this resolution.

ADOPTED

2026-06-150

3.1.3.10.
Financial

Terms of Reference
Financial for
recreational, sports, and outdoor infrastructure

of signing

-

Aid

WHEREAS Council has reviewed the Financial Assistance Program for Recreational, Sports, and Outdoor Infrastructure and wishes for the Town to participate in this program;

WHEREAS, by Resolution 2026-04-087, Council authorized the filing of an application for financial assistance under the PARFIRSPA for the construction of a sports center at Lions Park;

*It is
Proposed by Claude Rajotte
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands*

THAT The Town of Brome Lake authorizes the submission of *the Lions Park Sports Center* project to the Ministry of Education under the Financial Assistance Program for Recreational, Sports, and Outdoor Infrastructure (PARFISPA);

THAT the Town of Brome Lake’s commitment to pay its share of the project’s eligible costs and to cover the project’s ongoing operating costs, to assume any cost overruns resulting from the work, and not to award any contracts for direct costs until a letter of notification is received from the Minister;

WHEREAS Council designate Cynthia Brunelle, Director of the Recreation, Tourism, Culture, and Community Life Department, as the person authorized to act on its behalf and to sign on its behalf all documents relating to the aforementioned project.

ADOPTED

2026-06-151 3.1.3.11. **Signing Authority - Intermunicipal Agreement with West Bolton - Drinking Water Supply**

WHEREAS the Town of Brome Lake has been obtaining its drinking water from groundwater sources located within the territory of the neighboring municipality of Bolton-Ouest for several decades;

WHEREAS the Town of Brome Lake operates these water sources in accordance with authorizations issued by the Ministry of the Environment, Climate Change, Wildlife, and Parks;

WHEREAS the only agreement between the two municipalities on this matter dates back to 1999, and since then, demographics, land use, the environmental legislative framework, and climate conditions have changed significantly;

WHEREAS it is in the interest of both municipalities to enter into a new agreement to clarify each party’s responsibilities and establish a clear, shared, and sustainable vision for the years ahead;

*It is
Proposed by Patrick Ouvrard
Seconded by Claude Rajotte
And unanimously resolved by a vote*

THAT the Council authorizes the mayor, Mr. Lee Patterson, and the City Manager, Mr. Gilbert Arel, to sign, on behalf of the Town, the aforementioned agreement as well as any document necessary to give effect to this resolution.

ADOPTED

3.1.4. **Human Resources**

June 15, 2026 3.1.4.1. **Office Hours - Zachary Giroux**

WHEREAS Resolution 2025-12-334;

WHEREAS the recommendation of the Public Works Division Chief, Jean-Philippe Roy, regarding the on-call assignment of Mr. Zachary Giroux, under the terms and conditions associated with an on-call assignment for the position of *Laborer—Parks and Infrastructure*;

It is
Proposed by Lisa Payne
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands

THAT the Council confirms, effective June 1, 2026, the permanent appointment of Mr. Zachary Giroux, under the terms and conditions associated with a permanent position as *Laborer - Parks and Infrastructure*.

ADOPTED

2026-06-153 3.1.4.2. **Nomination—Person Responsible for Enforcing By-Laws - Town - Paloma Carmona Poblete**

WHEREAS the Council has the authority to appoint enforcement officers for various Town by-laws related to land use and environmental management;

WHEREAS the Council wishes to grant these enforcement powers to the environmental technician, Paloma Carmona Poblete;

It is
Proposed by Lisa Payne
Seconded by Claude
Rajotte
And unanimously resolved by a show of hands

THAT the Council appoints Paloma Carmona Poblete, environmental technician, as the person responsible for enforcing any by-laws necessary in connection with her employment with the Town;

THAT the powers granted to Paloma Carmona Poblete include those listed in Section 13 of Zoning By-law 596;

WHEREAS Section 13, paragraph 1, item 1 of Zoning By-law 596 specifies that a person responsible for enforcing a by-law has the authority to:

...enter and inspect, between 7:00 a.m. and 7:00 p.m., any real or personal property, as well as the interior or exterior of houses, buildings or structures of any kind to determine whether this by-law, other by-laws, or council resolutions are being complied with, to verify any information, or to ascertain any facts necessary for the municipality to exercise its authority to issue a permit, issue a notice of compliance for an application, grant an authorization, or any other form of permission conferred upon it by law or by-law.

ADOPTED

2026-06-154 3.1.4.3. First Responders - Designation of New Members

WHEREAS the Director of Public Safety and Fire Services and the Human Resources Advisor recommend to the Council the appointment of the following individuals as first responders for the Town:

- i) Dominique Labrecque
- ii) Jean-François Bernard
- iii) Jessica Fleury

*It is
Proposed by Pierre Laplante
Seconded by Robert Laflamme
And unanimously resolved by a vote*

THAT the Council approve the recommendations of the Director of Public Safety and Fire Services and the Human Resources Advisor and appoint the following individuals as the Town’s first responders, at the salary and under the conditions stipulated in the first responders’ protocol:

- i) Dominique Labrecque
- ii) Jean-François Bernard
- iii) Jessica Fleury

THAT these appointments are conditional upon successful completion of the first responder training course and obtaining a Class 4A driver’s license for operating emergency vehicles. The start date remains to be determined based on course completion, obtaining the Class 4A license, and the availability of each candidate;

WHEREAS the appointed candidates will be subject to a probationary period in accordance with the protocol governing first responders’ working conditions.

ADOPTED

3.1.5. Miscellaneous

3.1.5.1. Filing of the Monthly Summary of Services

Mayor Patterson tabled the document titled “*Monthly Summary of City Services*” — *May 2026*. This document, which is tabled at every Council meeting, provides a summary of the activity reports from the Town’s departments.

2026-06-155 3.1.5.2. Unrestricted Surplus—Allocation (Road Repairs)

WHEREAS the elected officials’ desire to accelerate road repairs within territory of the Town of Brome Lake;

WHEREAS the Council wishes to allocate a surplus of \$1,000,000 for future capital expenditures related to road repairs in Brome Lake;

*It is
Proposed by Claude Rajotte
Seconded by Lisa Payne
And unanimously resolved by a show of hands*

THAT Council allocate the sum of \$1,000,000 for future capital expenditures for the repair of the Town’s roads.

ADOPTED

2026-06-156 3.1.5.3. Unrestricted Surplus—Allocation (Community Centers)

WHEREAS the Town has three (3) community centers located in Foster, Fulford, and Bondville;

WHEREAS the age of these centers requires investments to ensure they are maintained in good condition;

WHEREAS the 2024–2028 Strategic Plan includes, among its strategic initiatives, the implementation of uniform maintenance standards for all community centers to foster a greater sense of belonging to the Town;

*It is
Proposed by Patrick Ouvrard
Seconded by Robert Laflamme
And unanimously resolved by a show of hands*

THAT Council allocate \$100,000 from the unrestricted surplus for upcoming work at the Foster, Fulford, and Bondville community centers.

ADOPTED

2026-06-157 3.1.5.4. Unrestricted Surplus—Allocation (Fulford Road Rehabilitation)

WHEREAS the Fulford Road rehabilitation project will take place in 2026 (RFP VLB2026-01);

WHEREAS Borrowing By-Law 2026-03 (authorizing an expenditure of \$7,900,000, the allocation of \$1,500,000 from the fund for the repair and maintenance of certain public roads, and a loan of \$4,564,741 to finance the repair of Fulford Road);

WHEREAS the Council wishes to allocate a surplus of \$800,000 toward the expenses of this repair project;

*It is
Proposed by Claude Rajotte
Seconded by Patrick Ouvrard*

And unanimously resolved by a show of hands

THAT Council allocate the sum of \$800,000 toward expenses related to the Fulford Road rehabilitation project (RFP VLB2026-01).

ADOPTED

3.2. LEGISLATION – NOTICE OF MOTION / BY-LAWS

3.2.1. By-laws - Notice of Motion/Presentation

3.2.1.1. Notice of Motion – By-law 545-4 amending By-law 545 concerning traffic and parking

Mayor Lee Patterson gave notice of a motion whereby he or another Council member will present, for adoption at a future Council meeting, By-law 545-4 amending By-law 545 concerning traffic and parking.

The clerk has taken the necessary steps to ensure that the draft by-law is made available to the public for review prior to the start of the meeting. The elected officials, having received it within the time limits prescribed by law, consent to be exempted from its reading.

The draft by-law is duly presented and tabled by Mr. Patterson, who outlines its purpose and scope. The purposes of this by-law are:

- i) to broaden the scope of the offense set forth in Section 14 (bicycle lanes) and thereby enable peace officers to issue notices of violation;
- ii) to increase the fines set forth in this by-law, in particular to ensure greater alignment with the provisions of the Highway Safety Code;

In accordance with the Act, this draft by-law may be amended following its introduction without the need to reintroduce it.

3.2.2. By-laws - Adoption

2026-06-158

3.2.2.1. Miscellaneous Borrowing By-laws - Concurrence Resolution - Bond Issue of \$5,865,000 to be issued on June 15, 2026

WHEREAS, in accordance with the following borrowing by-laws and for the amounts indicated opposite each one, the Town of Brome Lake wishes to issue a series of bonds—one bond per maturity date—for a total amount of \$5,865,000, to be issued on June 15, 2026, broken down as follows:

Refinancement			
R-505	Réfection d'une partie du chemin du Centre et d'une partie de la rue Bondville	5 ans	406 200 \$
		5 ans	172 700 \$
R-589	Intégration des infrastructures de services municipaux du Pont Lakeside	10 ans	23 100 \$
R-590	Intégration architecturale des éléments du pont Lakeside	10 ans	9 100 \$
R-2017-05	Rénovation de l'Hôtel de ville	15 ans	70 400 \$
R-613	Reconstruction de diverses routes sur le territoire	15 ans	612 800 \$
Total du refinancement			1 294 300 \$

Nouvel argent			
R-2021-07	Réfection des réseaux d'aqueduc et d'égout des routes du secteur de la rue Montagne	20 ans	2 300 000 \$
		20 ans (FIMEAU)	950 000 \$
		20 ans (TECQ)	620 000 \$
R-2024-06	Construction d'un bloc sanitaire et d'un stationnement à la Terrasse Carke	20 ans	700 700 \$
Total du nouvel argent			4 570 700 \$
Total du financement			5 865 000 \$

WHEREAS it is necessary to amend the borrowing by-laws accordingly;

WHEREAS, in accordance with the first paragraph of section 2 of the Act respecting municipal debts and borrowings (RLRQ, Chapter D-7), for the purposes of this bond issue and for borrowing by-laws Nos. 589, 590, 2017-05, 613, 2021-07, and 2024-06, the Town of Brome Lake wishes to issue bonds for a shorter term than that originally set forth in those by-laws;

WHEREAS as of February 8, 2026, the Town of Brome Lake had an outstanding loan of \$438,400, out of an original loan of \$826,900, relating to the financing of By-laws Nos. 505, 589, and 590;

WHEREAS as of February 8, 2026, this loan had not been renewed;

WHEREAS the bond issue to be carried out on June 15, 2026, includes the amounts required for this refinancing;

WHEREAS, consequently, and in accordance with the second paragraph of the aforementioned Section 2, the maturity dates of Loan By-laws Nos. 505, 589, and 590 must be extended;

*It is
Proposed by Lee Patterson
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands*

Mayor Lee Patterson exercises his right to vote

THAT the by-laws referred to in the first paragraph of the preamble be financed by bonds, in accordance with the following:

- 1. the bonds, consisting of one bond per maturity date, shall be dated June 15, 2026;

- 2. interest shall be payable semiannually, on June 15 and December 15 of each year;
- 3. the bonds shall not be redeemable prior to maturity; however, they may be redeemed with the consent of the holders in accordance with the Act respecting municipal debts and borrowings (RLRQ, Chapter D 7);
- 4. the bonds will be registered in the name of CDS Clearing and Depository Services Inc. (CDS) and will be filed with CDS;
- 5. CDS will act on behalf of its participants as the book-entry agent, bond custodian, paying agent, and the entity responsible for transactions to be carried out on behalf of its participants;
- 6. CDS will transfer funds in accordance with the legal requirements of the bond; to this end, the council authorizes the treasurer to sign the document required by the Canadian banking system entitled “Authorization for the Pre-Authorized Debit Plan for Businesses”;
- 7. CDS will make principal and interest payments to members via electronic funds transfers and, for this purpose, CDS will directly debit the required amounts from the following account:

CANADIAN IMP. COMMERCIAL BANK
KNOWLTON BANKING CENTER
308 KNOWLTON ROAD KNOWLTON,
QC
J0E 1V0

- 8. Let the bonds be signed by the mayor and the treasurer. The Town of Brome Lake, as permitted by law, has appointed CDS to act as the certifying financial agent, and the bonds shall take effect only upon their certification

NOTWITHSTANDING with respect to the annual principal amortizations scheduled for the years 2032 and thereafter, the term set forth in borrowing by-laws Nos. 589, 590, 2017-05, 613, 2021-07, and 2024-06 is shorter than that originally set, namely for a term of five (5) years (beginning June 15, 2026), instead of the term prescribed for said amortizations, with each subsequent issuance to be for the balance or a portion of the balance due on the loan;

WHEREAS in light of the bond issue maturing on June 15, 2026, the original term of By-laws Nos. 505, 589, and 590 be extended by 4 months and 7 days.

ADOPTED

2026-06-159 3.2.2.2. **By-law 2026-10 replacing By-law 2024-08 and establishing financial assistance for stormwater management—Adoption**

WHEREAS the notice of motion, presentation, and filing of the draft by-law took place at the regular Council meeting on May 4, 2026;

WHEREAS Mayor Lee Patterson outlined the purpose and scope of the by-law.
The purpose of this by-law is to create a financial incentive through a financial assistance program for stormwater management within the Town limits;

WHEREAS the City Clerk took the necessary steps to ensure that copies of By-law 2026-10 were made available to the public for review prior to the start of the meeting;

*It is
Proposed by Claude Rajotte
Seconded by Robert Laflamme
And unanimously resolved by a show of hands*

THAT the Council adopts By-law 2026-10, replacing By-law 2024-08 and establishing financial assistance for stormwater management.

ADOPTED

2026-06-160 3.2.2.3. By-law 2026-11 establishing financial assistance for the control of invasive or harmful exotic plant species—Adoption

WHEREAS the notice of motion, presentation, and filing of the draft by-law took place at the regular Council meeting on May 4, 2026;

WHEREAS Mayor Lee Patterson outlined the purpose and scope of the by-law.
The purpose of this by-law is to create an incentive by providing financial assistance to residents for the control and eradication of invasive or harmful exotic plant species on residential and commercial properties;

WHEREAS the clerk took the necessary steps to ensure that copies of By-law 2026-11 were made available to the public for review prior to the start of the meeting;

*It is
Proposed by Pierre
Laplante Seconded by
Patrick Ouvrard
And unanimously resolved by a show of hands*

THAT the Council adopts By-law 2026-11 establishing financial assistance for the control of invasive or harmful exotic plant species.

ADOPTED

4. DEPARTMENT OF URBAN PLANNING AND THE ENVIRONMENT

4.1. Filing of the report from the Department of Urban Planning and the Environment

The monthly report of the Urban Planning and Environment Department is included in *the Monthly Summary of Services—May 2026*, submitted during this meeting under item 3.1.5.1.

4.2. Filing of the Minutes of the Monthly Meetings of the Urban Planning Advisory Committee and the Environmental Advisory Committee

4.3. APPLICATIONS FOR EXTERIOR MODIFICATIONS - SPAIP

2026-06-161 4.3.1. 1 Ball Street, Lot #4 266 563, Zone URA-18-K16

Nature of the request: Expansion of a main building

WHEREAS the filing of an application to expand a residential main building;

WHEREAS this application is subject to By-law 601 on Site Planning and SPAIP (SPAIP-2 concerning residential buildings and lots);

WHEREAS CCU Resolution CCU-26-028 and its recommendation to approve the application;

*It is
Proposed by Claude Rajotte
Seconded by Patrick Ouvrard
And unanimously resolved by a show of hands*

THAT the Council grant the SPAIP-2 regarding the request to expand a primary residential building at 1 Ball Street, Lot #4 266 563, Zone URA-18-K16.

ADOPTED

2026-06-162 4.3.2. 291 Knowlton Road, Lot #4 471 096, UCV-6-L15 zones

Nature of the request: Installation of a perpendicular sign

WHEREAS the filing of an application to install a perpendicular sign;

WHEREAS this application is subject to By-law 601 on Site Planning and SPAIP (SPAIP-5 concerning signs and murals);

WHEREAS CCU Resolution CCU-26-029 and its recommendation to approve the application;

*It is
Proposed by Patrick Ouvrard
Seconded by Claude Rajotte
And unanimously resolved by a show of hands*

THAT the Council grants the SPAIP-5 regarding the request to install a perpendicular sign at 291 Knowlton Road, Lot #4 471 096, zones UCV-6-L15.

ADOPTED

2026-06-163 4.3.3. 3 McCurdy Road, Lot #4 992 008, UMV-1-P3 zone

Nature of the request: Installation of a sign

WHEREAS a filing has been made to install a sign on poles;

WHEREAS this application is subject to By-law 601 on Site Planning and SPAIP (SPAIP), specifically SPAIP-5 concerning signs and murals;

WHEREAS CCU Resolution CCU-26-030 and its recommendation to approve the application;

*It is
Proposed by Claude Rajotte
Seconded by Patrick
Ouvrard
And unanimously resolved by a show of hands*

THAT the Council grants the SPAIP-5 regarding the request to install a sign on poles at 3 McCurdy Road, Lot #4 992 008, Zone UMV-1-P3.

ADOPTED

2026-06-164 4.3.4. 753 Lakeside Road, Lot #6 643 103, Zone UC-3-C15

Nature of the request: Installation of a sign

WHEREAS a filing has been made to install a sign on poles;

WHEREAS this application is subject to By-law 601 on Site Planning and SPAIP (SPAIP-5 concerning signs and murals);

WHEREAS CCU Resolution CCU-26-031 and its recommendation to approve the application;

*It is
Proposed by Patrick Ouvrard
Seconded by Claude Rajotte
And unanimously resolved by a vote*

Councilmember Robert Laflamme abstains from voting

THAT the Council grant the SPAIP-5 regarding the request to install a sign on poles at 753 Lakeside Road, Lot #6 643 103, Zone UC-3-C15.

ADOPTED

4.4. MINOR EXEMPTION REQUESTS

2026-06-165 4.4.1. 33 Spring Hill Road, Lot #4 265 839, Zone RFB-3-L17

Nature of the request: Expansion along the side boundary

WHEREAS the filing of a request to expand the main building to a distance of 5.56 meters from the side property line adjacent to 31 Spring Hill and 4.87 meters from the side property line adjacent to 35 Spring Hill Road;

WHEREAS Appendix VII of Zoning By-law No. 596 stipulates that a main building must be located at least 10.5 meters from a property line;

WHEREAS the zoning applicable to the request provides for a 10.5-meter side setback, which is a rather exceptional standard, particularly outside the agricultural zone;

WHEREAS CCU Resolution CCU-26-023 and its recommendation to deny the application, on the grounds that the regulations do not cause serious prejudice to the applicant, as other possible alternatives exist for the proposed expansions;

*It is
Proposed by Claude Rajotte
Seconded by Patrick
Ouvrard
And unanimously rejected by a roll call vote*

THAT the Council denies the request for a minor exemption regarding an expansion of the main building along the side boundary at 33 Spring Hill Road, Lot #4 265 839, Zone RFB-3-L17;

THAT Council justifies its decision as follows:

- i) the building’s side setbacks are already subject to an exemption, and this request would further reduce those setbacks;
- ii) other solutions are possible for carrying out the proposed expansion project; consequently, the Council is of the opinion that the applicant is not suffering any serious prejudice as a result of the regulations currently in force.

DENIED

2026-06-166

4.4.2. 58 Centre Road, Lots #4 266 863 & 6 289 271, Zones ID-27-J12 & UV-14-J13

Nature of the request: Fence height

WHEREAS the filing of a request to erect a fence 1.32 meters high, located primarily in the front yard of the property;

WHEREAS paragraph 3 of section 38 of Zoning By-law No. 596 stipulates that the maximum height of a front yard fence shall not exceed 1.2 meters;

WHEREAS the lot covered by the application has three (3) front yards, such that the majority of the fence exceeds this standard;

WHEREAS CCU Resolution CCU-26-024 and its recommendation to approve the request;

*It is
Proposed by Patrick Ouvrard
Seconded by Claude Rajotte
And unanimously resolved by a show of hands*

THAT the Council approves the request for a minor exemption to erect a fence 1.32 meters high at 58 Chemin Centre, lots #4 266 863 & 6 289 271, zones ID-27-J12 & UV-14-J13.

ADOPTED

2026-06-167 4.4.3. Moffat Road, Lot #4 266 031, Zone URA-8-L12

Nature of the request: Subdivision - Lot depth

WHEREAS the filing of a request to allow the subdivision of one (1) lot into two (2) lots, each with a depth of 27.98 meters;

WHEREAS Appendix II of Subdivision By-law No. 597 stipulates a minimum lot depth of 30 meters for serviced lots located in Zone URA-8-L12;

WHEREAS the current lot permits the construction of one (1) primary residential building, whereas the proposed cadastral transaction could permit the construction of two (2) primary buildings;

WHEREAS CCU Resolution CCU-26-025 and its recommendation to approve the request;

*It is
Proposed by Claude Rajotte
Seconded by Patrick Ouvrard
And unanimously resolved by a show of hands*

THAT the Council approves the request for a minor exemption regarding the subdivision of one (1) lot into two (2) buildable lots, each with a depth of 27.98 meters on Moffat Road, Lot #4 266 031, URA-8-L12 zones.

ADOPTED

2026-06-168 4.4.4. 291 Knowlton Road, Lot #4 471 096, Zones UCV-6-L15

Nature of the request: Height and location of a perpendicular sign WHEREAS

the filing of a request to allow the installation of a *perpendicular* sign to be located above the first-floor windows and 0 meters from the sidewalk;

WHEREAS Appendix IV of Zoning By-law 596 stipulates that a *perpendicular* sign must be installed beneath the first-floor windows and at a minimum distance of 0.3 meters from the sidewalk;

WHEREAS CCU Resolution CCU-26-026 and its recommendation to approve the request;

*It is
Proposed by Patrick Ouvrard
Seconded by Claude Rajotte
And unanimously resolved by a show of hands*

THAT the Council approves the request for a minor exemption regarding the installation of a *perpendicular* sign at 291 Knowlton Road, Lot #4 471 096, zones UCV-6-L15.

ADOPTED

2026-06-169 4.4.5. 1 Ball Street, Lot #4 266 563, Zone URA-18-K16

Nature of the request: Expansion of a main building on the side boundary

WHEREAS a filing has been made for an extension up to 1.57 meters from the lot's side line;

WHEREAS Appendix VII of Zoning By-law No. 596 stipulates that, in the URA-18-K16 zone, the minimum side setback is 3 meters;

WHEREAS CCU Resolution CCU-26-027 and its recommendation to approve the request;

*It is
Proposed by Claude Rajotte
Seconded by Patrick Ouvrard
And unanimously resolved by a show of hands*

THAT the Council approves the request for a minor exemption regarding the expansion of a main building on the side lot at 1 Ball Street, Lot #4 266 563, Zone URA-18-K16.

ADOPTED

4.5. REQUEST FOR ZONING CHANGE

4.6. APPLICATION FOR SUBDIVISION

2026-06-170 4.6.1. 33 Ball Street, Lot 6 552 754, Zones URA-19-K16 and UREC-2-J16

WHEREAS the filing of a subdivision application to replace Lot 6 552 754 in order to create one (1) additional lot, namely Lot 6 725 750, for construction purposes;

WHEREAS, pursuant to section 23 of Subdivision By-law 597, the owner of land covered by a plan relating to a cadastral operation must agree to transfer to the Town, free of charge, a parcel of land equal to 10% of the total area of the land that is suitable for the establishment or expansion of a park, playground, trail, or natural area, or to pay the Town an amount equal to 10% of the land's value;

*It is
Proposed by Claude Rajotte
Seconded by Patrick
Ouvrard
And unanimously resolved by a show of hands*

THAT the Council require a park contribution of 10% of the value of the land in question for this application concerning Lot 6 552 754, located at 33 Ball Street, zones URA-19-K16 and UREC-2-J16, Knowlton-Lakeside District.

ADOPTED

4.7. APPLICATION(S) TO THE C.P.T.A.Q.

4.8. Other

5. PUBLIC SAFETY

5.1. Monthly Report from the Public Safety and Fire Department and First Responders Coordinator

The monthly report from the Public Safety and Fire Department and the First Responders Coordinator is included in *the Monthly Summary of Services—May 2026*, tabled at this meeting under item 3.1.5.1.

2026-06-171 5.2. Water Patrol—Designation of Civil Servant Status

WHEREAS Section 196 of the *Canada Merchant Marine Act, 2001*;

WHEREAS it is necessary to designate the members of a water patrol authorized to monitor the waterways of Brome Lake for the enforcement of the regulations associated with the aforementioned Act;

WHEREAS it is also necessary to designate these same individuals as temporary municipal inspectors;

*It is
Proposed by Pierre Laplante
Seconded by Robert Laflamme
And unanimously resolved by a show of hands*

THAT the Council appoints the following individuals as members of the Town’s water patrol:

- i) Jean-Luc Marcil;
- ii) Mayla Bélanger;
- iii) Loïc Côté;
- iv) Thomas Morson.

THAT the Council appoints the members of this patrol enforce the following by-laws:

- By-laws on Restrictions on the Use of Vessels;
- By-laws on Small Vessels;
- By-laws on the jurisdiction of operators of recreational vessels;
- By-laws on State Waterways;
- Any applicable municipal regulations.

THAT The Council requests that the Minister of Transport of Canada designate these individuals as enforcement officers within the meaning of section 196(1) of the Canada Shipping Act, 2001;

WHEREAS The Council requests that the Director of Criminal and Penal Prosecutions authorize the aforementioned individuals to issue notices of violation on its behalf;

WHEREAS The Council also designates these individuals as temporary municipal inspectors vested with all the powers, rights, and obligations conferred by municipal by-laws and provincial legislation, including, but not limited to, the Town’s urban planning by-laws, as well as the *Cities and Towns Act* and the *Planning and Development Act*;

WHEREAS Council designates the persons named above as “Designated Officer” under By-laws 545 and 615, with all the enforcement powers listed in those by-laws, including the authority to issue notices of violation under By-laws 545 and 615 and to enforce those by-laws;

WHEREAS these designations are effective as of the date of this resolution for the 2026 summer season only and expire on November 30, 2026.

ADOPTED

2026-06-172 **5.3. Delegation of Municipal Inspection Authority**

*It is
Proposed by Pierre
Laplante Seconded by Lisa
Payne
And unanimously resolved by a vote*

THAT The Council agree to grant the municipal inspection authority provided for by law and by-laws to the following individuals:

- Kevin Robinson
Director – Public Safety and Fire Services (Section 32 of the Fire Safety Act)
- Ross Clarkson
Chief of Operations – Fire Department
(Section 32 of the Fire Safety Act)

ADOPTED

2026-06-173 **5.4. Municipal Civil Protection Organization—Nomination of Members**

WHEREAS local municipalities are, under the *Civil Protection Act to Promote Resilience to Disasters* (Chapter S-2.4), the primary authorities responsible for the protection of persons and property within their territory with respect to civil protection;

WHEREAS the municipality is exposed to various natural and man-made hazards that may lead to disasters;

WHEREAS the Town Council of Brome Lake recognizes that the Town may be affected by a disaster at any time;

*It is
Proposed by Lee Patterson
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands*

Mayor Lee Patterson exercises his right to vote

THAT a municipal civil protection organization be established to coordinate resources and measures deployed during and following disasters and to ensure coordination among responders;

THAT the following individuals be appointed as members of the municipal civil protection organization and hold the positions described below:

POSITION	NAME
Municipal <i>Civil Protection</i> Coordinator	Gilbert Arel
Municipal <i>Civil Protection</i> Coordinator (Alternate)	Robert Daniel
Mission Manager <i>Secretary</i>	Stéphanie Boulay
Deputy Mission <i>Secretary</i>	Brigitte Caron
<i>Communications</i> Manager	Ghyslain Forcier
Deputy Head of the <i>Communications</i>	Marie-Eve Morency
Head of the <i>Disaster Relief</i> Unit	Cynthia Brunelle
Deputy Head of the <i>Disaster Relief</i> Mission	Thomas-Daniel Bergeron
<i>Field Operations</i> Manager	Owen Falquero
Deputy Head of the <i>Territorial</i> Mission	Camille Urli
<i>Public Works</i> Mission Lead	Robert Daniel
Deputy Head of the <i>Public Works</i> Mission	Jean-Philippe Roy
<i>Finance (Administrative)</i> Team Leader	Mélissa Brock
Deputy Head of the <i>Finance (Admin.)</i> Division	Marie-Lyse Guay
<i>Public Safety & Fire Safety</i> Manager	Kevin Robinson
Acting Head of <i>Public Safety & Fire Services</i>	Ross Clarkson

THAT this resolution rescinds all previous nominations regarding the municipality’s civil protection organization.

ADOPTED

2026-06-174 5.5. Civil Protection—Nomination of a Disaster Preparedness Officer

WHEREAS local municipalities are, under the *Civil Protection Act* to Promote Disaster Resilience (Chapter S-2.4), the primary authorities responsible for the protection of persons and property within their territory with regard to civil protection;

WHEREAS the municipality is exposed to various natural and human-induced hazards that may lead to disasters;

WHEREAS the Town Council of Brome Lake recognizes that the municipality may be affected by a disaster at any time;

WHEREAS the Council recognizes the importance of preparing for disasters that may occur within its territory;

WHEREAS the Town Council of Brome Lake wishes to ensure that the municipality is prepared to respond to any type of disaster that may occur within its jurisdiction;

WHEREAS the disaster preparedness measures put in place must be documented in a civil protection plan;

WHEREAS disaster preparedness requires the participation of several municipal departments, including fire safety, public works, and administration;

WHEREAS these preparedness measures and the civil protection plan must be kept operational and regularly reviewed by the Municipal Council;

*It is
Proposed by Lee Patterson
Seconded by Pierre
Laplante
And unanimously resolved by a show of hands*

Mayor Lee Patterson exercises his right to vote

THAT Kevin Robinson be appointed to be responsible for establishing disaster preparedness measures and for developing and maintaining the municipality’s civil protection plan;

THAT this official be authorized to:

- ensure the implementation of disaster preparedness measures;
- develop, in consultation with the municipality’s various departments, the municipality’s civil security plan;
- develop a procedure for updating and revising the civil security plan;
- monitor training and drill needs;
- assess the resources needed to make disaster preparedness measures operational and propose ways to meet any additional needs;
- to prepare an annual report on developments in civil protection within the municipality’s territory;

THAT the various relevant municipal departments and the necessary resources be made available to this official so that he or she may carry out his or her duties;

WHEREAS this resolution repeals all previous nominations regarding the person responsible for establishing disaster preparedness measures and developing the municipality’s civil protection plan.

ADOPTED

6. PUBLIC WORKS AND TECHNICAL SERVICES

6.1. Monthly Report from the Public Works and Technical Services Department

The monthly report of the Public Works and Technical Services Department is included in *the Monthly Summary of Services—May 2026*, tabled at this meeting under item 3.1.5.1.

7. RECREATION, TOURISM, CULTURE, AND COMMUNITY LIFE

7.1. Monthly Report from the LTCVC

The monthly report from the Recreation, Tourism, Culture, and Community Life Department is included in *the Monthly Summary of Services—May 2026*, tabled at this meeting under item 3.1.5.1.

2026-06-175

7.2. Requests for Financial Contributions

*It is
Proposed by Lisa Payne
Seconded by Claude
Rajotte
And unanimously resolved by a vote*

THAT the Council authorizes the following expenditures as financial contributions to the activities of the following organizations:

- Brome Lake Opti-Youth Club: \$750
- Canada Day (payment of the invoice for fireworks, up to a maximum of): \$15,000
- West-Brome Neighborhood Festival: \$3,500
- BMP Foundation - William J. Barakett Memorial Golf Tournament: \$300
- Leporello - Benefit Evening: \$150
- Brome Lake Ducks Rugby Club: \$800

APPROVED

2026-06-176

7.2.1. Request for Financial Contribution - Brome Lake Theater

WHEREAS the annual financial contributions of \$95,000 made in recent years to the Brome Lake Theater to support it in carrying out its mission;

WHEREAS the recent fundraising campaign conducted by the Théâtre de Brome Lake to ensure the institution’s financial sustainability;

WHEREAS the funds raised through this campaign have been and will be deposited into an endowment fund and therefore cannot be used to meet short-term operational needs;

WHEREAS, despite the success of this campaign, the desired financial benefits will not be realized until 2029;

WHEREAS between now and 2029, the Théâtre de Brome Lake wishes to obtain increased financial support from the Town for the years 2026 and 2027;

It is

*Proposed by Lisa Payne
Seconded by Robert Laflamme
And unanimously resolved by a vote*

THAT Council grant the Théâtre de Brome Lake, for the years 2026 through 2030, total financial assistance of \$475,000, corresponding to a contribution of \$95,000 per year, distributed as follows:

2026: \$195,000, which is \$100,000 more than the \$95,000 already granted under Resolution 2026-02-047; **2027:** \$195,000;
2028: \$85,000;
2029: \$0;
2030: \$0

THAT the additional amount of \$100,000 allocated for the year 2026 be drawn from the accumulated unappropriated surplus.

ADOPTED

**2026-06-177 7.2.2. Request for financial financial - Pettes
Pettes Memorial Library**

WHEREAS the financial contribution of \$176,000 granted to the Pettes Memorial Library for the year 2026 pursuant to Resolution 2026-02-046;

WHEREAS the desire to the Commemorative Commemorative Pettes to add one position to the current staff;

WHEREAS the library has, consequently, requested additional financial assistance of \$44,000 annually from the Town;

*It is
Proposed by Lisa Payne
Seconded by Robert Laflamme
And unanimously resolved by a show of hands*

THAT Council grant the Pettes Memorial Library additional financial assistance of \$22,000 for the year 2026, to enable it to proceed with the desired hiring for the last six (6) months of the year;

THAT the additional amount of \$22,000 for the year 2026 be drawn from the accumulated unappropriated surplus.

ADOPTED

**2026-06-178 7.2.3. Request for Financial Contribution—Brome County Historical
Society Brome County**

WHEREAS the financial contribution of \$50,000 granted to the Brome County Historical Society (SHCB) for the year 2026 pursuant to Resolution 2026-02-048;

WHEREAS the numerous buildings owned by this organization that require renovation work;

WHEREAS the SHCB is therefore requesting an additional \$100,000 in financial assistance from the Town for the years 2026, 2027, and 2028;

It is

Proposed by Lisa Payne

Seconded by Robert Laflamme

And unanimously resolved by a show of hands

THAT Council grant the Brome County Historical Society (SHCB) additional financial assistance of \$100,000 for each of the years 2026, 2027, and 2028, to enable it to carry out the renovations necessary to maintain its buildings in good condition;

THAT these funds be disbursed upon receipt of a detailing the work performed;

WHEREAS the additional amount of \$100,000 for the year 2026 be drawn from the accumulated unappropriated surplus.

ADOPTED

7.3. Application(s) for Use of Public Land

8. LOCAL ECONOMY

9. MISCELLANEOUS

10. SECOND QUESTION PERIOD

This question period was recorded via a live audio feed of the council session, available at <https://lacbrome.ca/vie-municipale/seances-du-council/>

ORAL QUESTIONS DURING THE SESSION

The speakers are:

PETER WHITE

(00:18)

13. He asks for a list of properties on which the Town holds a right of first refusal;

(02:14)

14. He shares a comment regarding municipal authority over immigration in the context of population growth;

SID YOUSRI

(03:37)

15. Regarding parking regulations (545-4), he would like to know if the Town plans to install parking meters;

(04:54)

16. He questions why citizens are following up on complaints during the Council meeting rather than contacting their respective council members;

(05:50)

17. On behalf of the Brome County Historical Society (SHCB), he thanks the Town for its financial contribution;

ALICIA SOUTHALL

(06:08)

18. Regarding item 3.1.3.1, “Redesign of the Tourism Website,” she requested clarification on the selection criteria used to choose the contractor and questioned the fact that a similar contract had been awarded for the redesign of the tourism website about two years ago;

NATHALIE DE GRÂCE

(11:10)

19. She wants to ensure that calcium is sprayed to prevent certain streets from being overlooked, as happened last year;

ALICIA SOUTHALL

(1:50 p.m.)

20. Regarding item 3.1.3.5 on the awarding of contract for professional geotechnical services, she asks for clarification on the specific location covered by this study as well as the deadline for the grant application;

(3:35 p.m.)

21. Sewer break – She requests clarification on the need to file an insurance claim, the scope of the applicable insurance coverage, and the causes of the break;

YVES ZAHRA

(18:10)

22. He questions the price of a bid related to the fire station project, which is twice as high as the winning bid.

2026-06-179

11. ADJOURNMENT

*It is
Proposed by Pierre
Laplante Seconded by Lisa
Payne
And unanimously resolved by a show of hands*

THAT the meeting be adjourned, as the agenda has been completed.
It is 8:52 p.m.

ADOPTED

Lee Patterson, Mayor	Owen Falquero, City Clerk
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